

Dawson City Council Minutes

October 17, 2017

5:30 PM

The Dawson City Council met in regular session on Tuesday, October 17, 2017 at 5:30 PM in the City Council Chambers.

Councilpersons present: Councilman Jeff Olson, Councilman Dave Lien, Councilman Alan Tufto and Councilman Charlie Prestholdt.

Councilpersons absent: Councilwoman Becky Bothun, Councilman Steve Tufto

Others present: Mayor Randy Tensen, City Manager Tami Schuelke-Sampson, City Attorney Rick Stulz, Maintenance Superintendent Brent Powers, Payroll/Utility Billing Clerk Jill Kemen, MinnWest Insurance Agent Tammy Schacherer, Marilyn Hannasch, Al Schacherer, and Patrick Nelson

Declaring a quorum, Mayor Tensen called the meeting to order and the group repeated the Pledge of Allegiance to the Flag.

Mayor Tensen asked for approval of the agenda. On a motion by Councilman Lien with a second from Councilman Olson to approve the agenda. All councilmen present voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

Mayor Tensen asked for approval of the October 3 Council Meeting Minutes. On a motion by Councilman Prestholdt with a second from Councilman Olson to approve the minutes. All councilmen present voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

Mayor Tensen then opened the 10 minute public forum. Hearing nothing, Mayor Tensen closed the public forum.

Tammy Schacherer, with MinnWest Insurance, was present to speak about the City's property and liability insurance renewal. She spoke about the additional coverage in the baseball property due to the upgrades made this past year. Auto remained comparable and mobile equipment will be a little lower. She is expecting the League of Minnesota Cities dividend to be similar to last year. We will know this number closer to December. On a motion by Councilman Olson with a second by Councilman Lien to approve the property and liability insurance renewal. All present councilmen voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

Councilman Prestholdt motioned to approve the gambling permit for Ducks Unlimited. With a second from Councilman Tufto, all councilmen present voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

Councilman Tufto motioned to approve the gambling permit for Dawson Senior Citizens 2018 bingo. With a second from Councilman Olson, all councilmen present voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

With the resignation of Kristi Kvaal, City Clerk/Treasurer, a resolution was brought forward to remove her name from the City accounts. On a motion made by Councilman Olson to make a resolution for all city bank account and investment account signers to be Mayor Randy Tensen and Payroll Utility Billing Clerk Jill Kemen.

With a second from Councilman Tufto, all present councilmen voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

Maintenance Superintendent Brent Powers' Report

A. An update concerning Lincoln Pipestone Rural Water was given by Brent Powers. He is expecting to sell water to LPRW by mid-summer 2018. The pipe is currently on hand and digging will begin once the crops are out of the fields. Councilman Prestholdt questioned whether or not the city was sure LPRW would still be purchasing water to which Powers replied yes. Powers stated LPRW has always been upfront with the city concerning the purchasing of water. The City of Dawson remains the short term water solution for LPRW. The city has no control over what happens with wells and aquifers in the county. The DNR will control this and act accordingly. Marilyn Hannasch asked how many years we expect to sell them water to which Mayor Tensen responded it is a five year contract. City Manager Schuelke-Sampson referred to the press release in the Dawson Sentinel that explains what LPRW is moving forward on.

The regular City Council Meeting was then closed and a public hearing was opened to discuss the USDA Rural Development Grant Application. Schuelke-Sampson said that the Police Department is applying for a 50% grant for the purchase of a new squad vehicle. This public hearing was a formality on applying for the grant. Hearing nothing about the grant application, Mayor Tensen then closed the public hearing. With a motion by Councilman Olson and a second by Councilman Prestholdt to authorize the Mayor and Clerk to execute documents required to receive the USDA rural development financial assistance grant. All present councilmen voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

City Manager Tami Schuelke-Sampson Report

A. Schuelke-Sampson stated that she and Councilman Lien are part of a core committee for the daycare shortage in the cities of Dawson and Boyd. She welcomed anyone in attendance to attend the town hall meeting on October 30, 2017 in the Dawson Boyd School Commons. This meeting is open to the public. Information regarding this town hall was provided.

B. The Computer Commuter update was provided for information only.

C. Schuelke-Sampson was previously asked by a Councilmember to bring the swimming pool end of the season numbers to the council for an update. She provided the pool update explaining how 2016 compared to 2017. Expenses in 2016 were \$59,305 with revenue of \$25,115. This left a net operating loss of \$34,912. Expenses in 2017 were \$58,020 with revenue of \$25,470. This left a net operating loss of \$32,550. Swimming pool sales tax has not been paid yet for 2017. After the final expense, 2017 will be very similar to 2016.

D. Schuelke-Sampson and Mayor Tensen participate in the steering committee for Blandin Foundation. This is a leadership program to be held in April with three follow-up meetings. There will be equal representation for ages, locations, ethnicity, etc. Schuelke-Sampson and Mayor Tensen have applications if anyone is

interested in applying for a chance to participate in the program. Blandin will then offer the area 3 mini-grants up to \$5,000 each after the conference is attended.

Mayor Tensen closed the Council Meeting and opened a public hearing for a conditional use permit at 1182 9th Street. Doug Peterson acquired 80% of homeowners' signatures within 300' to operate Body Togs out of his home. Hearing nothing, Mayor Tensen closed the public hearing. On a motion made by Councilman Prestholdt with a second by Councilman Tufto to grant the conditional use permit. All present councilmen voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

Mayor Tensen closed the Council Meeting for the third time to address the public hearing for a consent to zoning permit at 411 3rd St. Marilyn Hannasch asked for clarification on the wording for the size of the building. Patrick Nelson said his original intent was to build smaller but after pricing and reviewing the lot size determined that a larger building could be built on the property. He said he wanted to get approval for the bigger building with the ability to build smaller if necessary. Maintenance Superintendent Powers inquired to Nelson if the garage on the property was going to be removed. Nelson replied at some point he would like to remove the garage. Nelson said his building would have 12' side walls with a peak roof height at 17'. Marilyn Hannasch asked what the height of a normal two story home is so she can have a comparison. Councilman Prestholdt asked what the roof would be made from to which Nelson replied steel. The whole project outside would be steel. Hannasch asked if it is for personal use to which Nelson replied yes. He intends to store his camper and vehicles in it. Hearing nothing further, Mayor Tensen closed the public hearing. On a motion made by Councilman Olson to approve the consent to zoning permit. Councilmen Tufto seconded the motion and all present councilmen voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

With no other information to be addressed Councilman Tufto motioned to adjourn the meeting with a second from Councilman Prestholdt. All present councilmen voted in favor. Absent Councilwoman Becky Bothun and Councilman Steve Tufto. Motion passed.

Meeting adjourned at 5:54 PM.

Payroll/Utility Billing Clerk

Mayor