

Dawson City Council Minutes  
November 12, 2024  
5:30 pm

Councilpersons present: Jake Bothun, David Hansen, Jeff Olson, Charlie Prestholdt, Vince Adelman and JT Schacherer. Others present: City Manager Jill Kemen, Public Works Superintendent Kurt Collins, City Clerk Kristin Daline, Rick Stulz, Randy Stafford, David Pederson, Jim Michels, Public Works Supervisor Colin Lee, W/WW Operator Nathan Grengs, Jeff Kuhn and Matt DeLeHunt with Widseth.

Mayor Tensen called the meeting to order at 5:30 pm and everyone repeated the Pledge of Allegiance.

Councilman Schacherer motioned to approve the agenda with the addition of 9M, water plant media replacement bid, seconded by Councilman Prestholdt. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

Councilman Olson motioned to approve consent agenda items: October 15<sup>th</sup> Council Minutes, November 7<sup>th</sup> Council Minutes and October financials and quarterly reports. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

#### 10 Minute Public Forum

Mayor Tensen opened the 10-minute public forum at 5:31 pm. Hearing nothing, Mayor Tensen closed the 10-minute public forum at 5:31 pm.

#### Reports of officers, boards and committees

Water/Wastewater committee update. Letters for lead and copper lines were sent to residents. Fourteen homes have galvanized lines and one business has a lead line. The remaining letters were sent to those that the line was unknown. Nathan has been updating as necessary the activity tree for the chloride variance. The state will get back to the city if there are any discrepancies. The water rate study will be presented on Tuesday at the work session meeting with Rebecca. The Liquor store is closing on the 14<sup>th</sup> and will open on the 15<sup>th</sup> as a private owned business. The failing media at the water plant was also discussed. Kurt presented estimates for replacement.

Mayor Tensen closed the Council meeting at 5:35 pm to open the public hearing on delinquent utilities, mowing and charge for services. Jill explained what was being assessed. Delinquent amounts will be included on property taxes for 2025. Hearing nothing else, Mayor Tensen closed the Public Hearing at 5:38 pm.

Above Ground Construction committee update. The plow truck did not pass DOT and is beyond repair. Kurt received quotes from three parties, that were anywhere from \$60k-250K. This will be discussed later in the meeting. The light posts on the driving bridge need to be sand blasted and painted. Railings also need to be done but are county's responsibility. Kurt will look at getting quotes from Devo's and Race Autobody for the light posts. The railings at Jim's Clothing and Minnwest Bank were discussed. There is a large lip on both sidewalks after they were replaced to ADA standards. Talked about placing planters but was turned down. Looking at railings, estimates. Decided on stainless steel for the longevity. Alligator cracking on Memorial Place. Kurt and Jill met Friday last week with the contractor to negotiate with the contractor to accept responsibility. Don't have a firm amount yet, low end to replace the bituminous as a remove and replace \$30-50K for the block stretch between Locust and Walnut. Councilman Adelman asked if anything was done to see if it was a compaction issue as it was dug up a few times prior to it being replaced. Hospital also gets their deliveries on that side of the street. Feels contractor has partial responsibility. Spruce Street culvert, tried to jet it and couldn't get deep enough. Could be collapsed. Kuhn suggested it be excavated out to see what's going on with it. Committee felt the fix should come out of the retainage. Ryan would like the retainage down to 1%, not comfortable because of the punch list items. This will be discussed further into the meeting. SWMHP will have an open meeting with the public on December 5<sup>th</sup> from 4:30-6:30 pm. They would like to work with local contractors to build homes.

#### Public Works Superintendent Kurt Collin's Report

The letter sent to residents about the lead and copper lines was sent back to state.

#### City Manager Jill Kemen's Report

EDA update. Hillary, with CEDA will be done the end of the year. The contract with CEDA is not being renewed. Hillary is trying to tie up the loose ends with the Prime West grant. The design agreement for the duplexes was included, but was advised not to sign anything yet. Farmers Mutual and Great Plains provided bids for the new development. Frontier will only provide copper, only providing a land line. Mediacom is very interested in the project. Received money back from Gnome Nutrition, which is no longer in business. Mayor Tensen inquired about the cost to get Great Plains hookup.

Jill asked for permission to close the day after Thanksgiving. Councilman Prestholdt motioned to approve have the office closed on Friday, November 29<sup>th</sup> with a second from Councilman Olson. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed. Jill said the State is ok with having the Deputy Registrar closed.

The city crew would like to thank Keith Knudson for burning ditches, the river bank and emergency access road.

The Liquor store will be closing at 1pm on Thursday. Emily will be serving cake from 10am-12pm. Papers will be signed with new owner Friday morning.

There will be a mayor's reception on Thursday, November 21<sup>st</sup> to honor current and past Mayors. Council will be canvassing votes tonight. Everyone will have to sign the resolution.

A volunteer group will be putting up Christmas lights on Thursday. Thank you, Nathan for also volunteering. Two more new lights have been donated and will go on the walking bridge. The city will not be doing Light Your Way Gnome this year due to lack of funds and participation.

Jill has sent a letter of intent for three different grants. After her meeting today, it was learned that there needs to be more into the project than the city can afford. Applications are due in January.

#### Old Business

Nothing to discuss.

#### New Business

Pay estimate #21 from Ryan Contracting was included in the packet. Kuhn-Remaining items include sewer work at the Bowling Alley and concrete that needs to be installed. Warranty work will be looked at this spring. 90% of the lining is included in this estimate along with grading that needs to be done near the pond. 14th & Walnut needs more attention as the "fix" does not look right. Widseth Received an email today about the reseeding that Ryan Contracting will be doing next Spring. After more discussion, Councilman Schacherer motioned to change the retainage from 1% to 1.5%, roughly \$300K with a second from Councilman Olson. Voting in favor, Councilman Olson, Councilman Bothun, Councilman Prestholdt and Councilman Schacherer. Against: Councilman Hansen and Councilman Adelman. Motion passed.

A resolution to Canvassing returns of city council election for November 5, 2024 General Election was included in the packet. The city had 657 voters. There were eleven voting booths and the omni ballot. The day went well with only a hand full of people having to wait around 10 minutes. Thank you to the election judges for their time and patience on a very busy day. Councilman Hansen motioned to approve the resolution for the council member seats for the city with a second from Councilman Prestholdt. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman

Schacherer. Against: none. Motion passed. Council will be appointing a councilperson once JT moves to Mayor position in January.

A resolution to re-establishing the polling precinct and precinct location for the city was presented. This is something the city does whether there is an election the following year or not. Councilman Bothun motioned to approve the resolution with a second from Councilman Hansen. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

The Resolution on proposed assessments for delinquent utilities was presented. Councilman Schacherer motioned to approve the resolution for delinquent utilities with a second Councilman Olson. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

The Resolution on proposed assessments for delinquent weed extraction (mowing) was presented. Councilman Olson motioned to approve the resolution for delinquent weed extraction (mowing) with a second Councilman Hansen. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

The Resolution for delinquent charge for services was presented. This was a bill due to the city from a fire hydrant that was hit. Councilman Olson motioned to approve the resolution for delinquent charge for services with a second Councilman Hansen. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

A resolution authorizing the acceptance of donation from Farmers Mutual Telephone to the Dawson Fire Department was presented. Councilman Prestholdt motioned to approve the resolution with a second from Councilman Schacherer. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

Rolling Hills Pizza Truck has applied for a food permit. Councilman Olson motioned to approve the permit with a second from Councilman Bothun. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

Kurt discussed the need for the city to move forward to purchase a plow truck. Jill has budgeted for a plow truck the last three years. There is \$90,000 in the budget. Kurt has received quotes from different companies, and leaning more towards a payloader for the versatility and maintaining their value. Kurt has found a John Deere 524P that is similar to the payloader we currently have. The attachments would be interchangeable between the two. Jill said there is also money in the capital improvement and PIR funds to help with the purchase. After council discussion, Councilman Schacherer motioned to give Kurt approval to look at a payloader with a down payment of \$90,000 and lease to own with no payments higher than \$30-40k per year for five years with a second from Councilman Hansen. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

The Dawson Trap committee has submitted paperwork for a gambling permit. Councilman Schacherer motioned to approve the gambling permit with a second from Councilman Olson. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

Back in the 80's the city bought property from Stan Krugerud. New owners would like to purchase that property back, offering \$1,000 and would be included on the tax roll. Councilman Olson motioned to approve the sale of property from the city for \$1,000 with a second from Councilman Bothun. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

There has been illegal dumping at the dump site and is currently being locked in the evenings and the weekends. The dump is open 7am-5pm during the week and by appointment on the weekends. More patrol and surveillance cameras are being installed.

Media replacement at the water plant was discussed. The current media is past it's useful life of 20 years, ours is 24 years old. Runs are getting shorter between back washes, having to back wash more frequently (twice a week). It's not going to get any better. Kurt received a few quotes. The city would buy all the material and work with Municipal Services to do the install. Cost would be \$201,000 in labor, \$60,051 in material and \$90,000 per filter to sandblast and paint if need be. Councilman Hanson motioned to replace the media as presented with a second from Councilman Adelman. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

Miscellaneous Announcements

The next city council meeting will be Tuesday, November 19<sup>th</sup> at 5:30 pm. This will be a council work session. Rebecca with Ehlers will be here to present the water rate study.

With nothing more to discuss, Councilman Schacherer motioned to adjourn the meeting with a second from Councilman Prestholdt. Voting in favor, Councilman Olson, Councilman Adelman, Councilman Bothun, Councilman Hansen, Councilman Prestholdt and Councilman Schacherer. Against: none. Motion passed.

Meeting adjourned at 7:23 pm.

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Kristin Daline, City Clerk

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Randy Tensen, Mayor