

Dawson City Council Minutes
November 18th, 2025
5:30 p.m.

Councilpersons present: Vince Adelman, Jeff Olson, Jake Bothun, Dean Petersen, Randy Stafford and David Hansen. Others present: Mayor JT Schacherer, Public Works Superintendent Kurt Collins, City Manager Jill Kemen, City Clerk Kristin Daline, Deputy City Clerk/EDA Director Tyler Franzky, City Attorney Rick Stulz, Curtis & Sharon Johnsrud, Glenn Carlson, David Pedersen, Peggy Crosby and Dave Hickey.

Mayor Schacherer called the meeting to order at 5:30 pm and everyone repeated the Pledge of Allegiance.

Councilman Stafford motioned to approve the agenda with the elimination of item 13, closed session for city office review with a second from Councilman Hansen. Voting in favor, Adelman, Olson, Bothun, Hansen, Stafford and Petersen. Motion passed.

Councilman Stafford motioned to approve consent agenda item 4, November 4th council minutes with a second from Councilman Olson. Voting in favor, Adelman, Olson, Bothun, Hansen, Stafford and Petersen. Motion passed.

10 Minute Public Forum

Mayor Schacherer opened the 10-minute public forum at 5:32 pm. Resident Glenn Carlson inquired about the time employees spend at the DMV window and asked how much money it brought in each year. He also inquired about the positions in the city office, and what that looked like moving forward. Hearing nothing more, Mayor Schacherer closed the 10-minute public forum at 5:37 pm.

Mayor Schacherer closed the regular meeting at 5:37 pm for a public hearing on a zoning variance permit for 1264 Chestnut Street. Hearing nothing on the zoning variance permit, the public forum was closed at 5:38 pm.

Mayor Schacherer re-opened the regular meeting at 5:38 pm.

Reports of officers, boards and committees

The funding committee meeting minutes were enclosed in the packet. A synopsis of the budget will be reviewed later into the meeting.

Public Works Superintendent Kurt Colin's report

Pool renovations started last week removing the plaster from the bottom and walls. This will speed up the process in the spring. RDO will be sending someone to hookup the new plow on the loader. The new manhole is supposed to ship tomorrow. Water filter painting was finished yesterday and will need to cure for 2-3 days. The media will be added this week on Thursday or Friday. It will be back online next week. The first filter is running great. Kurt is looking forward to

having the process done. The city crew is busy putting up Christmas lights. Tyler has sent out letters for the pool fundraising project.

City Manager Jill Kemen & Tyler Franzky report

A synopsis of the 2026 Budget was enclosed in the packet with the budget. After the preliminary was presented, the city was able to get more concrete numbers for health insurance. The city went with a consortium and with that switch from Blue Cross was able to save the city \$40,000. The softball field lighting project was also decreased significantly by \$70,000. A 3.5% was recommended by the committee, leaving a small cushion. The budget will be presented again for approval the first meeting in December.

The board and batten and shakes have been put up on the duplexes. The first unit will tentatively be done November 21st. Jill and Tyler are working on the lease agreement. Hydroseeding has been done and the contractor is responsible to make sure the grass comes in next year. The city and the EDA are very excited to show off the project.

New Business

A zoning variance for the property of 1264 Chestnut in Dawson was presented, and public hearing was held earlier in the meeting. Councilman Olson motioned to approve the zoning variance with a second from Councilman Bothun. Voting in favor, Adelman, Olson, Bothun, Hansen, Stafford and Petersen. Motion passed.

A raffle application for the Jack Attack Booster Club was presented. Councilman Stafford motioned to approve the raffle application with a second from Councilman Hansen. Voting in favor, Adelman, Olson, Bothun, Hansen, Stafford and Petersen. Motion passed.

A quote from Gruwell Electric for new lighting and wiring at the softball field was included in the packet as information only. Gruwell Electric gave the city options on the quote as far as replacing the lighting and wiring on both fields, or just one. The east field lights have been updated in the past few years. The west field will need new wiring and lighting. Tyler did check with Otter Tail Power for rebates, but they do not offer rebates for field lights. Otter Tail suggested going through the Otter Tail Foundation and apply for funding, Tyler will look into that option. \$25,000 was built into the budget for the project.

Ordinances & Resolutions

Pay estimate #8 and change order #3, Rouge Construction was presented. The change order totaling \$2,750 included ten raised toilets in the full bath and an extension of the landscaping around the rear of each of the units to intersect with the patios. Councilman Olson motioned to approve pay estimate #8, which includes change order #3, totaling \$596,471.75 with a second from Councilman Hansen. Voting in favor, Adelman, Olson, Bothun, Hansen, Stafford and Petersen. Motion passed.

Miscellaneous announcements

The next city council meeting is scheduled for Tuesday, December 2nd. This will be a 6:00 pm start due to the Truth & Taxation meeting. An employee/volunteer meeting will be scheduled.

With nothing more to discuss, Mayor Schacherer adjourned the meeting at 5:59 pm.

Respectfully submitted,

Kristin Daline, City Clerk

JT Schacherer, Mayor