

Dawson City Council Minutes
July 17, 2018
5:30 PM

The Dawson City Council met in regular session on Tuesday, July 17, 2018 at 5:30 PM in the City Council Chambers.

Councilpersons present: Councilman Jeff Olson, Councilman Steven Tufto, Councilman Charlie Prestholdt, and Councilman Al Tufto.

Councilpersons absent: Councilman Dave Lien and Councilwoman Becky Bothun.

Others present: Mayor Randy Tensen, City Manager Tami Schuelke-Sampson, City Attorney Rick Stulz, Payroll/Utility Billing Clerk Jill Kemen, Maintenance Superintendent Brent Powers, Liquor Store Manager Garney Jager, Daryl Kanthak from Meulebroeck, Taubert & Co., PLLP, Lee Gunderson, Morrie Schacherer, Travis Schacherer

Declaring a quorum, Mayor Tensen called the meeting to order and the group repeated the Pledge of Allegiance to the Flag.

Mayor Tensen asked for approval of the agenda with an addition of 14A, Post letter. On a motion by Councilman A. Tufto with a second by Councilman Olson to approve the agenda with the addition. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

Mayor Tensen asked for approval of consent agenda items number 4, Approval of the June 5, 2018 Council Meeting Minutes, and number 19, June bills paid. Motion made by Councilman Olson to approve consent agenda items number 4 & 19 with a second by Councilman S. Tufto. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

Mayor Tensen then opened the 10 minute public forum. Hearing nothing, Mayor Tensen closed the public hearing.

Daryl Kanthak with Meulebroeck, Taubert & Co., PLLP, was present to review the 2017 audit. He reviewed the balance sheet with the council stating that the City reserves have increased by 3 months over the previous 2016 year. Councilman Olson stated a good job was done getting the reserves increased. Further, Kanthak, briefly explained the rest of the audit including all departments. Council was given the opportunity to ask questions. After the discussion, on a motion made by Councilman Olson to accept the audit and audit adjustments with a second by Councilman A. Tufto. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

Maintenance Superintendent, Brent Powers, gave an update with the absence of Sam Muntean, Lqp County Highway Engineer, about the 5th Street update. The mill and overlay is slated for the middle to the end of September. This project should take about two days. There is a bid on the sidewalks of \$80,712. This bid is for doing both sides of the street. The City is responsible for ½ the amount and

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property owners for the other ½. Schuelke-Sampson stated that the Safe Routes to School priority routes said only one side of the street is necessary for sidewalks. The City is looking at possibly the east side of the street. Schuelke-Sampson recommended having a public hearing at the next council meeting. The public hearing will be advertised in the paper, on the radio, and on the website. On a motion made by Councilman Olson with a second by Councilman S. Tufto to approve holding a public hearing on 5th Street sidewalks at the August 7th council meeting at 5:30 PM. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

With a motion made by Councilman Olson and a second by Councilman A. Tufto to approve the Municipal Concurring Resolution (Revoking CSAH Designation) re-designating County Road 25 to become Highway 119. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

Councilman Prestholdt brought a copy of the petition going around for residents to sign regarding water and sewer at the Dawson Bank Museum. He asked if it could be brought to a vote on the November ballot. City Attorney Stulz said that was not an option. Councilman Olson said no new evidence was presented and the council stands on its previous decision. There has been an anonymous donation made on the Dawson Bank Museum's behalf of \$300 to be applied to their City utility account to help cover expenses through the end of the year. On a motion made by Councilman Olson to bring the Dawson Bank Museum request to a sub-committee meeting with the second by Councilman A. Tufto. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed. The sub-committee will be made up of Councilman Olson, Councilman S. Tufto and Mayor Tensen. Schuelke-Sampson will schedule this meeting.

Travis Schacherer, Manager at Canby Farmer's Grain, was present to ask for clarification on the recent bill the elevator received when purchasing a house at 585 5th Street. Schacherer received the clarification he needed from the council.

Hutt Oil provided Schuelke-Sampson copies of bills of the bills that were paid to upgrade the grinder pump. It was discussed prior to council to look for grants and other ways of helping Hutt Oil recoup some of the money they spent.

On a motion made by Councilman Prestholdt with a second by Councilman A. Tufto to approve the resolution to appoint election judges. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

Western Minnesota Prairie Waters Regional Tourism is requesting a pledge from the City of Dawson. They are seeking a 3% increase over last year's donation. Schuelke-Sampson is on the board. You can see advertisements in magazines, websites, and editorial showcases. On a motion made by Councilman Prestholdt with a second by Councilman S. Tufto to approve the pledge request of \$3,708. Voting in favor

Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

St. James Catholic Church is requesting a gambling permit for their annual Fall Festival on October 7, 2018 for pull-tabs, bingo, and raffle. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

On a motion made by Councilman Prestholdt with a second by Councilman S. Tufto to approve the State of MN Joint Powers Agreement and Resolution. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

The agreement that passed the Council earlier in the year between the Chippewa County Sheriff's Office and the City of Dawson allowing part time officer J.T. Schacherer to carry his gun while working at the Chippewa County Sheriff's Office has been revoked. The Post Board didn't agree with this arrangement and Attorney Stulz said Chief Stock had concerns about this from the beginning.

The Lac qui Parle County Fairboard donation request is tabled until August 7, 2018.

The Lac qui Parle Computer Commuter update was given for informational purposes only.

Maintenance Superintendent Report Brent Powers'

Powers stated that the streets need patching. They will be patching the major holes without trying to spend a considerable amount of money on patching due to an upcoming street project in the foreseeable future.

Road and Bridge crew has been busy mowing and cutting trees.

The new campsites are due to start the construction process this week.

The new sidewalk south of the walking bridge is slated to be poured the end of July.

Lincoln Pipestone Rural Water is making progress on their building.

Doug Breberg from Larson Tiling called to get a new locate done for North 4th Street so the tile repair can begin.

Mayor Tensen welcomed City Manager Tami Schuelke-Sampson back from leave.

City Manager Tami Schuelke-Sampson Report

- A. Kristi with the RDC has submitted the grant for the library/apartment building. It was agreed upon that Dawson EDA will pick up whatever the grant does not cover should Dawson receive their request.

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- B. United Way of Southwest Minnesota Meet at the Trail is planned for Wednesday, July 25, 2018, at 9:30 am. If the new trail isn't available, a portable version will be used.
- C. Schuelke-Sampson wrote a water cooler grant for the city building. This would be ADA compliant and also include a bottle filler. There are only 10 grants awarded for water coolers and to date there were 40 applications.
- D. Elections are coming up. Council terms are for 4 years. Terms expiring are Councilman Steve Tufto, Councilman David Lien and Councilwoman Becky Bothun.
- E. Dawson-Boyd Police Department has a new full time officer. Officer Brandon Gosson comes to us from Benson, Minnesota. He has experience with Renville Police Department.
- F. The DNR Water Supply Plan is due in October to the State of Minnesota. From a previously tabled discussion Jill Kemen found out that a city of our size put 80 to 120 hours into preparing the plan. This consists of 32 tables and 11 appendixes. Jim Bullert, Senior Project Engineer, proposed \$160 per hour with about 40 hours to complete the plan and if additional support is needed, the report may take up to an additional 40 hours to complete. On a motion made by Councilman Olson with a second by Councilman A. Tufto to bring this decision to the water/wastewater committee for further evaluation and report back to council. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

With nothing else to present, Mayor Tensen asked for a motion to end the meeting. On motion from Councilman Olson with a second by Councilman A. Tufto to adjourn the meeting. Voting in favor Councilman A. Tufto, Councilman Olson, Councilman S. Tufto and Councilman Prestholdt. Absent: Councilman Lien and Councilwoman Bothun. Motion passed.

City Clerk/Treasurer

Mayor